



Author-Date Citations and Reference Lists

February 2021

This method of citation is used for some books in the social sciences and natural sciences. Before proceeding with this style, ask your editor if it is appropriate for your book.

For questions not covered by these brief instructions and the examples below, consult the most recent edition of *The Chicago Manual of Style* (available at <http://www.chicagomanualofstyle.org/home.html>) or discuss with your editor.

Citations in the Text

1. Give author's last name and year of publication (in parentheses) in the text or in endnotes: (Gould 1997).
2. If the author's name appears in a sentence in the text itself, then put only the date in parentheses: Gould (1997) reported...
3. For direct quotations, include a page number: (Gould 1997, 34) or (1997, 34).
4. If more than one work is cited, separate the citations with semicolons: (Gould 1997, 34; Mayr 1980).
5. For works with multiple authors, for the in-text citation use only the name of the first author, followed by "et al.": (Chen et al. 2011).
6. For two works published in the same year by the same author, use "a" and "b": (Gould 1995a) or (Gould 1995a,b).
7. Arrange multiple citations within a single parentheses in either chronological or alphabetical order. Be consistent.



Reference Lists

1. Give full citations in one separate alphabetical list (“References”) in the back-matter.
2. For each entry, give the author’s last name first, followed by a comma, and the author’s first name. If there are two or more authors, give the other authors’ names in [firstname lastname] order.
3. For works with more than three authors, list the first three authors, followed by “et al.”
4. Be sure that each citation in the text is included in the reference list.
5. Do not include any reference in the reference list that is not cited in the text.
6. Check all citations in the text or notes against the reference list. Pay special attention to references with the same author and publication date (e.g., Gould 1995a, Gould 1995b) to make sure that the letters after the year are consistent between the in-text citations and the reference list.



Sample References

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